

Pentucket Community Service Program

Sign-up Process

1. **Form your group**, based on the team size required by the agency where you hope to volunteer. Some agencies want just one or two volunteers per visit, while others allow larger teams.

Check your Placement Descriptions list for details.

2. **Choose three possible placements** where you would like to volunteer and days on which you are all available. We'll try to get you your first choice of placement, but we can't guarantee it. Some agencies can only use a few teams and sign-up night is first-come, first serve.

3. **Find a Parent Leader** to work with you in coordinating the needs of your group and the agency where you volunteer. They do not have to do all the driving themselves, just be responsible for coordinating it.

ALL drivers (and potential drivers) must turn in completed CORI and Transportation forms. Extra forms will be available in the Main Office. CORI forms must be processed before your group can begin.

If you do not have a Parent Leader....there are placements that do not require this...read the descriptions carefully.

4. **Bring to Sign Up Night :**
 - a. signed parental permission slips for **ALL** members of the team
 - b. the name of your Parent Leader and completed Cori and Transportation forms for **all** drivers
 - c. copies of drivers licenses for all drivers
 - d. know your insurance limits

You do not need ALL members present to sign up....you DO need everyone's completed paperwork.