

PENTUCKET MIDDLE SCHOOL
COMMUNITY SERVICE PROGRAM
Parent Volunteer Responsibilities

Welcome, Parent Volunteer!

We're thrilled that you have volunteered to help with your child's Community Service Placement. Your support and involvement makes this important activity available to our students. Please read this instruction sheet carefully, as it outlines what you are responsible for as a parent volunteer.

ONGOING RESPONSIBILITIES:

- *Act like a scout leader
- *Remind kids the night before their placement
- *Provide transportation to and from the their service day.
- *Maintain communication with the contact person in the agency
- *Let us know how you are doing and notify us of any problems.

WHAT ARE THE PARENT LEADER'S RESPONSIBILITIES?

A Parent Leader needs to be willing to take charge of the details that enable the group to serve - the main one being transportation to and from the placement. You are not required to DO all the driving, just be sure to arrange the rides with other parents of your team. ALL drivers must have completed the school's driver insurance form. Please bring a drivers license for each parent who will be driving and know the insurance limits for each driver (front and back copy of the licenses is fine).

The school is also required by law to conduct a CORI (criminal record check) on every adult volunteer. It is important to note that we need this not only for the "Parent Leader" but from every adult who anticipates doing any driving or participating with the group at any time. A Dad, Grandparent, or friend cannot take over for you, even once, if they have not filled out the forms, and vice-versa. These forms will be available at sign up night. If your "team" consists of only your child, we still need the forms. This is an important legal requirement.